WHELF Action Plan 2020/21 Priorities

Group	Link to Strategic Objective	Actions
Cataloguing	Take a shared approach to improving metadata management skills across appropriate WHELF staff	2/3 training events in 2020/21 Complete the cataloguing template review Scoping for a Welsh subject headings project
Cataloguing/WHEEL	Engage with JISC/SCONUL work on creating a long-term vision for the future of the metadata ecosystem and development of NBK	Represent WHELF in Plan M discussions Represent WHELF at regional/consortial meetings and Metadata & Discovery Group. Represent WHELF as part of CILIP Metadata Group on discussions for a UK NACO Funnel Develop and embed WHELF business case for metadata in the Community Zone and encourage all institutions to lobby the supplier on this Increase metadata staff representation and presence on WHEEL Engage with WHELF Board on the need for strategic representation on the Community Zone Management Group
Cataloguing/Learning and Teaching	Use our reading list systems to develop a collective dataset on reading list practices across Wales, demonstrating: • How diverse are the resources on our reading lists? • Levels of user engagement with items on reading lists	Capture and understand metadata requirements for development of a collective dataset.

	Extent to which reading lists demonstrate value for money of our collective investment in digital resources	
Cataloguing/LMS/WHEEL	Engage with national initiatives such as JISC Library Hub and explore shared services opportunities arising from this, e.g. cataloguing & metadata management, collection management etc.	Scope a Monograph Retention Policy for WHELF Review outcomes of NBK data quality project across systems and acquisitions.
Research/WHEEL	Review WHEEL collaborative agreements and transition to Plan S.	Ongoing discussions with JISC. Subscription managers discussions, and sharing and monitoring developments – starting with Gregynog June 2020 Share ideas on engaging research staff to raise awareness of Plan S and scholarly communications issues. Model potential financial impact of Plan S
Research	Examine the role that WHELF could have in Knowledge Management work within and across member organisations.	Identify KM expertise across WHELF members. Identify KM expertise which sits in the wider organisations. Identify areas for projects and future initiatives.
Research	Develop a community of practice on the provision of content and services to researchers, raising awareness of our research outputs and awareness of and access to our research content.	Recruit new members; review interests, roles and gaps Share ideas, challenges, discussion via mailing list Publish at least 1 story on the WHELF blog Put processes in place to review success and impact of initiatives

Research	Advocate for the benefits of open access research and publishing	Explore the value of a WHELF position statement on open access Review lessons learned following REF submission.
Research/Archives and Special Collections	Map synergies across unique and distinctive collections in Wales to identify opportunities for greater exposure.	Commence joint group discussions Explore ways to gather feedback on what researchers would find useful in relation to exposing unique and distinctive collections. Identify collections already openly online Identify collaborative research links already in place across WHELF institutions.
Research	Develop capabilities around bibliometrics	Identify interest and expertise in bibliometrics across WHELF
Copyright	To provide copyright training sessions for WHELF staff to share changes relating to the CLA licence and to ensure compliance across institutions	Build a resource to enable the sharing of copyright training and guidance between WHELF practitioners Continue to develop and share best practice exploitation of legislation and licences to increase both value-for-money and resilience in our resources – for example, the recent use of RapidILL and RSCVD to support reading list digitisation services after the British Library's closure Explore the widening of the group's remit to include and support document delivery service teams
Archives and Special Collections	Expose and exploit our special collections and heritage materials across Wales and internationally. Explore digital futures technologies to create future scholarship activities.	Identify overlaps in existing digitised collections Develop a toolkit for re-opening special collections and archives spaces post-lockdown.

Customer Services		Identify new chair and review membership; revise terms of reference if needed. Share experience and plans for resumption of front-line services following COVID19 lockdown
WHEEL	Build joint expertise on analytics on shared platforms (incl: Alma, Primo, Leganto, Aspire etc.) and develop appropriate benchmarking and data analytics approaches to support collaborative work	Focus on analytics in relation to value for money and budgets. Apply collective pressure to publishers with high inflationary increases to reduce/stabilise costs. Explore potential for a collective Unsub deal – consider how this could be used to review our ability to step back from the Big Deal.
LMS	Undertake LMS market review and make recommendations on future contract	Complete market review – recommendations to be approved by WHELF Board – and implement recommendations. Continue knowledge sharing with particular focus on COVID19 recovery. Review workplan and future priorities.
Learning and Teaching		