



## **WHELF Staff Development Fund – Application guidelines**

### **What we will fund**

- Staff development events, activities, or OERs that link to, stimulate and support the WHELF Strategic Aims outlined in the WHELF Action Plan
- Events, activities, or OERs that inform ways in which WHELF can develop and innovate in the future
- Staff development, training and awareness raising that offers benefit to the widest range of staff within the WHELF membership
- Events, activities, or OERs that incorporate all of the above but has potential to reach out to other library partners in Wales and beyond

### **What we won't fund**

- Individuals fees and expenses to attend staff development or training events
- Activities that do not benefit WHELFs members in the broadest sense
- Projects not led by someone from a WHELF organisation
- Specific individual research projects
- Bursaries or course fees for undergraduate or postgraduate course

### **Geography**

Preference will be given to activities which have the widest reach geographically and technologically within Wales (including the use of video conferencing, Skype or creation of OERs) to WHELF member organisations.

### **Equity**

Preference will be given to activities which reach, impact and are relevant to the greatest number of staff in WHELF member organisations at all levels.

### **Match funding**

Activities which access more than one source of funding in addition to WHELF funds will be given preference.

### **Monitoring and Evaluation**

All projects will need to be effectively evaluated to demonstrate they meet the benefits identified.

Return the completed funding request form to the WHELF Development Officer

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